

COURSE REPEATS - WESTMINSTER COLLEGE OF THE ARTS

All undergraduate and graduate students who are enrolled in a major or minor offered by the Westminster College of the Arts may enroll for a second or subsequent time in any *non-repeatable* WCA course from which they have withdrawn, in which they have earned an "F," or in which they have failed to earn the required minimum grade¹ according to the following rules:

- 1) Students who have withdrawn from, failed, or failed to achieve the required minimum grade in a required course¹ in their first attempt at the course may enroll for a second time without permission. All other students must have the permission of the Associate Dean.
- 2) Permission of the dean or associate dean of the college (FPA or WCC) offering the course in question is required in order to enroll in a course for the third time.
- 3) Permission of the Academic Standing Committee of the college (FPA or WCC) offering the course in question is required in order to enroll in a course for the fourth time. Permission for a fourth enrollment will be granted only in rare, extenuating, and documented circumstances.

In all instances, the most recent grade is calculated into the grade point average, and all listings and grades will remain on the transcript.

¹ Examples include: a minimum grade of "B-" is required in Piano Secondary, a minimum grade of "C" is required in foreign language study in order to progress to the next level in that language.