

# COOPERATIVE EDUCATION COORDINATOR CERTIFICATE

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## Program Overview

Rider University offers the two required graduate courses for this certificate. The applicant should refer to the certification requirements on the NJDOE website (<http://www.state.nj.us/cgi-bin/education/license/endorsement.pl?string=999&maxhits=1000&field=2>).

## Certificate Offered

- Cooperative Education Coordinator Certificate

## Contact

Department of Graduate Education, Leadership, and Counseling  
Bierenbaum Fisher Hall 202  
609-896-5353

**Associated Department:** Department of Graduate Education, Leadership, and Counseling (<http://www.rider.edu/academics/colleges-schools/college-liberal-arts-education-sciences/school-of-education/graduate-programs/>)

## Cooperative Education Coordinator Certificate Requirements

(6 credits)

Code	Title	Credits
BSED 508	Organizing and Administering Cooperative Work Experience Programs	3
COUN 505	Vocational/Career Development	3
Total Credits		6

## Courses and Descriptions

### **BSED 508 Organizing and Administering Cooperative Work Experience Programs 3 Credits**

An overview of the current administrative and instructional strategies used in organizing and administering cooperative work experience programs at the secondary and post-secondary levels. Up-to-date concepts are reviewed relative to program approval, teacher coordinator certification, work agreements, labor laws, funding, reporting supervision of student learners, related instruction, student wages, and vocational student organizations. Current instructional materials are reviewed and evaluated. Improvement in the organization and administration of cooperative work experience programs is the primary goal.

### **COUN 505 Vocational/Career Development 3 Credits**

Includes organizational change and vocational development theories, research, and literature in the field to inform practice with clients with vocational/career concern. The problems and techniques of using occupational and career information, assessment tools, educational and vocational goal setting, conflict management strategies, and individual and group processes are stressed. Includes concepts of career/life planning and counseling and coaching techniques, lifespan transitions, and the interrelationships among work, family, and other life roles.